**Date:** September 10, 2018

**Location:** Pillow Library

**Call to Order** 3:15 PM

**Time of Adjournment**:

**Members Present**: Victoria Finnegan,Yvette Cardenas, Martha Burghart, Jazmyn Lynch, DeMarco McSwain, Jessica Sanchez, Raul Vallejo, Kimberly Davishines, Stephanie Kyler, Sara Brumfield, Leslie Pearlman, Kathy Moore, Angelita Guerra, Amanda Wingert, Elizabeth Ruiz, Jennie Shields, Ashwak Al Seaarawi, Andrea WIlliams

**Summary of Meeting Proceedings**:

Training videos-CAC Membership & The Purpose of CAC

Citizen Communication

* None

Seat New Members

* Principal - Yvette Cardenas
* Parent Co-Chair - Jessica Sanchez
* Staff Co-Chair - Victoria Finnegan
* Secretary- Jazmyn Lynch
* Parent Representatives - Sara Brumfield, DeMarco McSwain, Jessica Sanchez, Jennie Shields, Ashwak Al Seaarawi
* Professional Staff - Jazmyn Lynch, Victoria Finnegan,
* Classified Staff - OPEN
* Community Rep. - Martha Burghart
* Business Rep. - OPEN

CIP

* Attendance needs improvement, possible incentives 97% is the goal
	+ Trying to keep parents at the front in the morning
	+ Visitor pass on at all times, turn it in when they leave
	+ Morning tardies count more than afternoon tardies
* Math (needs improvement) Focus Area
* Science (optional) Focus Area
* Social Studies (optional) Focus Area
* Campus Climate/DIscipline (optional) Focus Area
	+ “I feel safe at my school” 88% goal is 90% probably due to community activities. (bombings, ICE raids, ect.)
	+ Student Conduct (required) Focus Area
* Communication and community engagement (required)
* Coordinated School Health (required)
* Student HEalth and Nutrition (required)
* Early Literacy (required)
* Initial/Annual ARDs (required)
* LRE Students (required)
* SpEd Discipline (optional)
* Professional LEarning (required)
* Kinder Readiness (Required)
* PBL (optional)
* Whole Child/SEL (optional)

Updates:

* Accessibility Parking
	+ 2 spaces have been added
* The roof os complete
* Families As Partners (grant through Kellogg Foundation)
	+ Empowering parents to get involved

Approval of minutes from May

* Add Demarco McSwain to attendees
* Correct Lupe Sudduth’s name